

ANNEX C

TECHNICAL PASS OR FAIL EVALUATION CRITERIA

SN	REQUIREMENT	DESCRIPTION	PASS/YES	FAIL/NO	COMMENT
1.	Statutory Documents	<ul style="list-style-type: none"> • Certificate of incorporation • Proof of Company's registration • VAT Certificate • Tax compliance certificate • Company profile 			
2.	Compliance with the established UNHCR Specifications	<ul style="list-style-type: none"> • Delivery at Place (DAP) • Volume of goods available (Ex-Stock) • Lead-time days of importation/delivery • Delivery Capacity per (week/months) • Specification of goods offered 			
3.	Country of Origin of the supplier and place of manufacture	<ul style="list-style-type: none"> • The technical offer shall state the country in which the supplier is registered as well as the country and place of the manufacture of the product 			
4.	Warranty	<ul style="list-style-type: none"> • The bid shall include defects and liability period with terms of warranty 			
5.	Quality Certificate	<ul style="list-style-type: none"> • Bidder shall submit a copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product 			
6.	Vendor Registration Form	<ul style="list-style-type: none"> • If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (Annex E) 			

7.	UNHCR General Conditions for Provision of Goods	<ul style="list-style-type: none"> Your technical offer should contain your acknowledgement of the UNHCR General Conditions for provision of Goods by signing every page of the Terms & Conditions Annex document (Annex F). 			
8.	UN Supplier Code of Conduct	<ul style="list-style-type: none"> Your technical offer should contain your acknowledgement of the UNHCR Suppliers Code of Conduct by signing and stamping Annex G. 			
9.	Experience	<ul style="list-style-type: none"> The Bidder shall provide supporting documents for past contracts involving similar items to the UN or Corporates/NGO organizations. 			